



Church Leader Training  
**TEAM BUILDING**





# Welcome

Today we are going to look at ways to identify and inspire volunteers for your Family Leadership Initiative ministry team. During this session you will learn:

- **Reasons people choose to volunteer.** *Page 4*
- **Ways to attract volunteers.** *Page 5*
- **How to identify volunteers for essential positions.** *Page 6*
- **Why some people do not volunteer.** *Page 10*





## Why Do People Volunteer?

Please list a few reasons why church members choose to volunteer.

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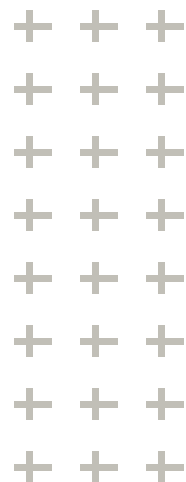
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### *Scripture* SUPPORT

Two are better than one, because they have a good return for their labor: If either of them falls down, one can help the other up. But pity anyone who falls and has no one to help them up. *Ecclesiastes 4:9-10*



# Attracting Volunteers

The first step in recruiting volunteers is to understand what your responsibilities are as a leader. You'll need to:

- Choose the right people.
- Be able to work with people and share opinions.
- Have good communication skills.
- Be a team player.
- Be able to dismiss a volunteer if they are hurting the ministry.

How do we find the right volunteers?

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## Team Building

Building a strong church team isn't easy. However, these strategies can help you lead and motivate volunteers focused on a common ministry goal:

- 1 Show appreciation.
- 2 Have fun.
- 3 Listen.
- 4 Apologize.
- 5 Communicate, then communicate some more.
- 6 Make sure your volunteers have time to recharge.
- 7 Invest in your team.
- 8 Take care of yourself.

# Identifying Volunteers for Essential Positions

Facilitating an FLI program can be a big task. However, the work becomes easier when split among volunteers who are sharing their God-given skills and gifts. The size of your program will determine if some positions can be combined.

## Required Positions

### **Site Coordinator** POTENTIAL CANDIDATE(S):

#### DUTIES

- Communicate.
- Be a team player.
- Work well with others.
- Oversee the program.
- Work and communicate with pastor.
- Work and communicate with the volunteer.
- Delegate.

### **Pastor** POTENTIAL CANDIDATE(S):

#### DUTIES

- Pray for the program.
- Help recruit from the pulpit and on social media.

### **Volunteer Coordinator** POTENTIAL CANDIDATE(S):

#### DUTIES

- Coordinate and work with volunteers.
- Work with Site Coordinator.
- Help in other areas that may be in need of help.



# Optional Positions

If there isn't a volunteer to oversee the positions listed below, the tasks will need to be assigned to one of the required positions previously listed.



## **Administrative** POTENTIAL CANDIDATE(S):

### DUTIES

- Take attendance for families and volunteers.
- Make phone calls.
- Make copies and handouts/send emails from media team.
- Manage the budget.
- Communicate with the church office. (Keep track of adjusted church hours for programming)
- Work with church office on background checks.



## **Hospitality** POTENTIAL CANDIDATE(S):

### DUTIES

- Greet families and guests at arrival.
- Direct participants to the meeting space.
- Advise new guests of restroom locations.
- Greet participants joining digitally, moderate the chat and answer questions.



## **Meal Preparation** POTENTIAL CANDIDATE(S):

### DUTIES

- Cook or order takeout for families.
- ServSafe certified. (At least one person)
- First aid certified. (At least one person)
- Meal preparation.
- Food allergies. (List)
- How to use utensils.



## **Prayer** POTENTIAL CANDIDATE(S):

### DUTIES

- Pray for specific needs before, during and after the program.
- Pray for volunteers, staff and families.





## Publicity and Media POTENTIAL CANDIDATE(S):

### DUTIES

- Help promote the program.
- Design flyers using approved logos.
- Discover ways to recruit participants on social media, church website, etc.
- Help with audiovisual set up and run equipment during program.
- Help with Zoom, YouTube, and social media.



## Custodial POTENTIAL CANDIDATE(S):

### DUTIES

- Place program signage.
- Set up.
- Clean up.
- Ensure masks, hand sanitizer, and thermometers are available.



## Teachers, Instructors, and Coaches POTENTIAL CANDIDATE(S):

### DUTIES

- Teach and facilitate class.
- Coach parents and students.
- Gather materials for class.
- May need some computer skills.



### *Scripture* SUPPORT

**Be sure you know the condition of your flocks,  
give careful attention to your herds;** *Proverbs 27:23*

# Why People Don't Volunteer?

What are some common reasons why church members choose to not volunteer?

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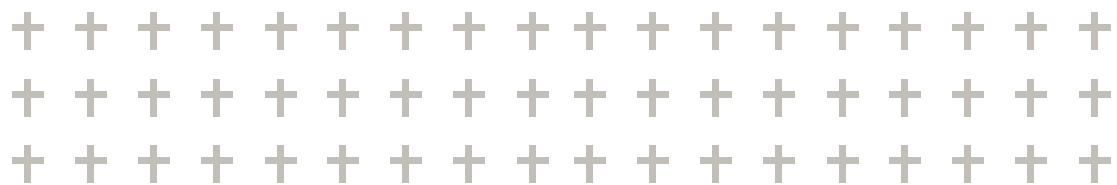
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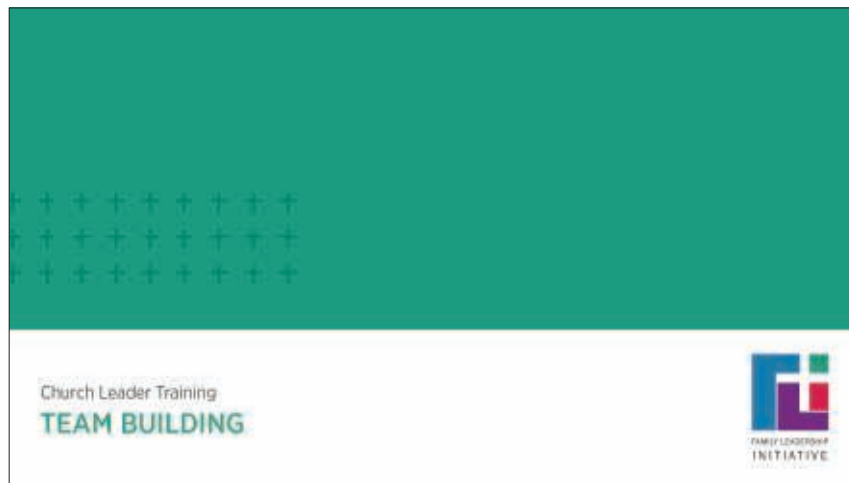
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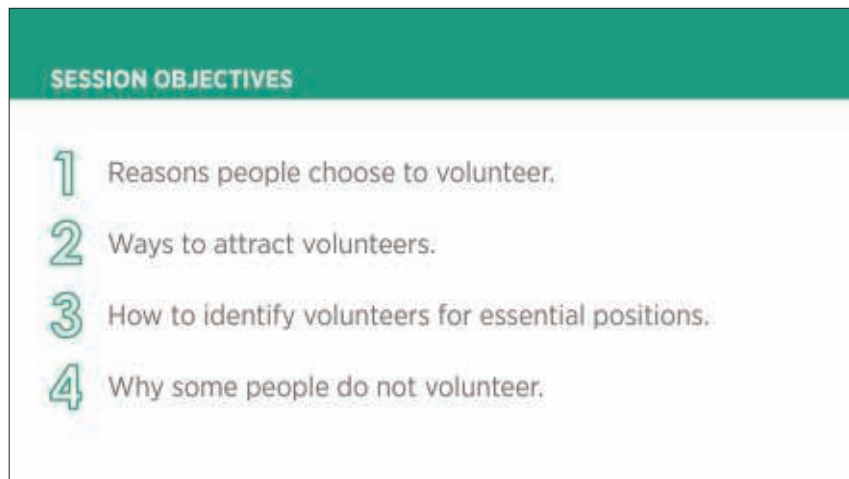




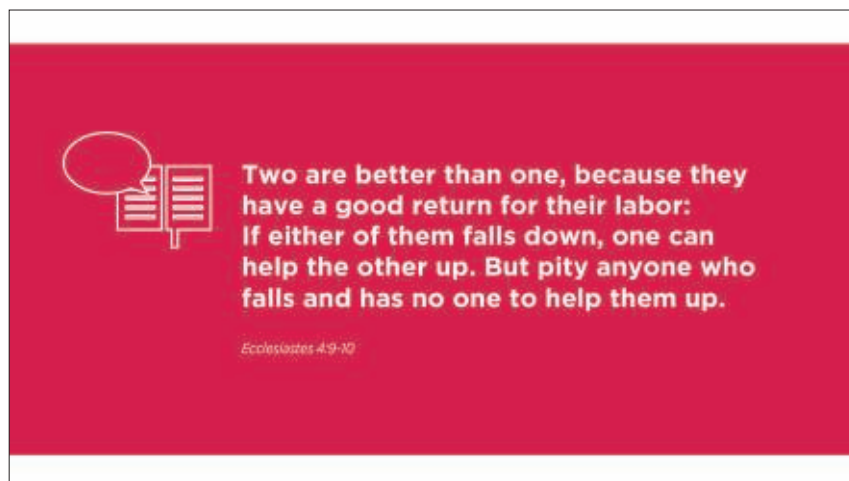
Slide 1



Slide 2



Slide 3




Slide 4

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|---|---|
|  <p>REQUIRED POSITIONS</p> | <ul style="list-style-type: none"><li>• Site Coordinator</li><li>• Pastor</li><li>• Volunteer Coordinator</li></ul> |
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Slide 5

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|  <p>OPTIONAL POSITIONS</p> | <ul style="list-style-type: none"><li>• Administrative</li><li>• Hospitality</li><li>• Meal Preparation</li><li>• Prayer</li><li>• Publicity and Media</li><li>• Custodial</li><li>• Teachers, Instructors, and Coaches</li></ul> |
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Slide 6


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|  <p><b>Be sure you know the condition of your flocks, give careful attention to your herds;</b></p> <p><i>Proverbs 27:23</i></p> |
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Slide 7



There is no "I"  
in the word TEAM

Slide 8



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*Ecclesiastes 4:9-10*





FAMILY LEADERSHIP  
INITIATIVE