



**FAMILY**  
Leadership  
Initiative Program

LET'S GET  
ON  
BOARD

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WITH

ZOOM



# Purpose of this workshop is:

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**Gain a clear understanding**

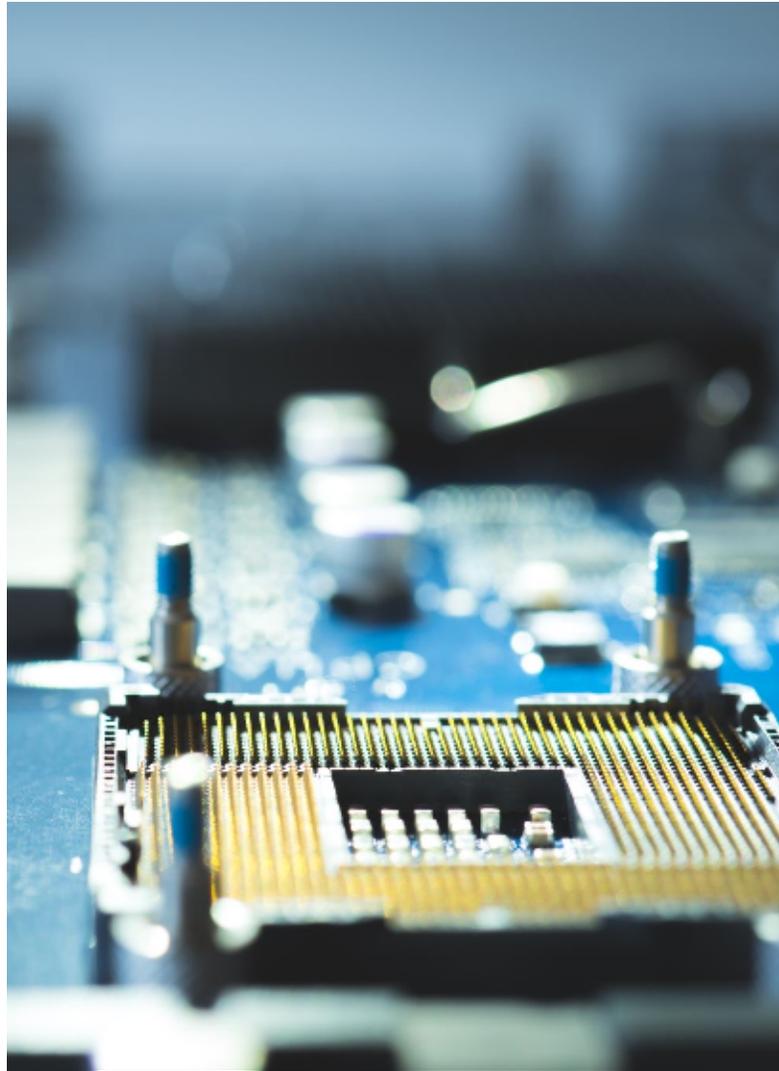
**Usage  
Components  
Icons**

**How to use**

**Schedule a meeting  
Host a meeting  
Allowing others to host**

**Part 2 of this workshop  
Other Media**

**YouTube  
Documents  
PowerPoint**



**Understanding  
the basics of Zoom  
to  
implement  
your**

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**FLI Program**



# What is Zoom?

Zoom is a cloud-based video communications app

virtual video

audio conferencing

webinars

live chats

screen-sharing

collaborative capabilities

# You will need a Zoom Account

## BASIC

Personal meetings

Free

Host up to 100 participants

Unlimited group meetings  
for up to 40 minutes

## PRO

Great for small teams

All the benefits of Free,  
plus:

Host up to 100 participants

Increase participants up to  
1,000 with Large Meetings  
add-on

Social media streaming

## BUSINESS

All the benefits of  
Pro, plus:

Host up to 300  
participants

Increase participants  
up to 1,000 with  
Large Meetings

# Usage

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## ONLINE SCHOOL



**K – 12 classes**



**College/University**



**Individual/Group**



**Meetings**

## BUSINESS

**Working from home**

**Remote conferencing**

**Individual/Group**

**Meetings**

# Zoom Frustration

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# DO YOU



Have  
A  
Basic



Knowledge



&

Understanding



of



Zoom?



**“I can do all  
things through  
Christ which  
strengtheneth  
me.” (KJV)**

**PHILIPPIANS**

**4:13**

[HTTPS://WWW.YOUTUBE  
.COM/WATCH?V=0TRKX  
EHB0PG](https://www.youtube.com/watch?v=0TRKXEHB0PG)

**DANNY GOKEY**

“New Day”

A 3D rendering of a puzzle. The majority of the puzzle pieces are white, but one piece in the center is a vibrant red. The pieces are arranged in a grid, with the red piece being the focal point. The lighting creates soft shadows, giving the pieces a three-dimensional appearance.

**GET IT TOGETHER**

Continues

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# Let's Jump In

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**Microphone**



**Video**



**Virtual  
Background**



**Chat**

## Icons

**Are symbols**

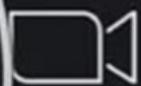
**Or pictures**

**Used for**

**Words.**



Mute



Top Video



Share Content



Participants



More



Unmute



Top Video



Share Content



Participants



More

# Sharing your screen in zoom

## Things to do before you share:

Close any files that you will not be using

Select files, picture, documents, video or etc. that you will be using

## Now, we are ready to share our screen

Select in zoom setting, who can share their screen. Generally, I select host someone want to share their screen, I allow it from the share screen button.

Go to the share screen green button, click

A screen will appear as what files are open, videos, etc.

**Let's  
Jump  
In  
Continues**

**Security  
Record  
Participants  
Share Screen  
Breakout-Rooms  
Support  
Reactions**

# Security

**Send Out Meeting Invites.**

**Enable the Waiting Room Feature.**

**Add Guidelines to the Waiting Room.**

**Require a Passcode.**

**Once Everyone's There,  
Lock the Meeting**

## **Security Continues**

**Place All Participants on Mute**

**Turn off Annotations  
Disable the Private**

**Chat Feature**

**Use a Generated Meeting ID, Not Your Personal One**

**Manage Who Can Share Their Screen**

**Jalesa Campbell  
Safety.com**

**is one of the staff experts on home security, natural disasters, public safety, and family safety.**

**Updated Feb 26, 2021**

**Breakout Room**

**Demonstration**

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**Ukinya**



# **BREAKOUT**

# **ROOMS IN**

# **ZOOM**

**Why use Breakout rooms in zoom?**

- **To place participants in groups according to age or grade levels.**
- **Small group learning and interaction**
- **Improve participation**
- **Get to know participants by name**
- **Build a relationship with participants**

**NOTE: If you have more than five children in any age group, add another adult, 18 years or older, in the assigned Breakout room.**

# Breakout Rooms Continue

Set Up  
Breakout  
Rooms

**Steps:**

Go to  
schedule a  
meeting

Schedule  
meeting date  
& time  
• DO NOT  
SAVE! YET

Scroll down  
to Meeting  
Options

Enable  
Breakout  
rooms

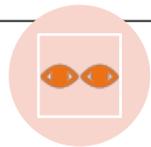
Select  
create  
rooms

Give each  
breakout  
room a title

Assign participants  
by using their email  
address

Scroll up and Click  
save

# We Have



Seen



Heard



Discussed



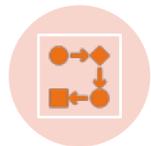
Practice



Invested Time



Learned



**It is time to  
move forward  
and learn more!**

**More  
Educational  
Information  
About  
Zoom**

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**Beryl**



**There are two great guides to using zoom. These sites cover everything you need to know from downloading Zoom to tips for trouble shooting, parents' tips, classroom rules and more.**

**AN EDUCATOR'S GUIDE TO USING ZOOM IN THE CLASSROOM**

**[HTTPS://EXPLORE.ZOOM.US/DOCS/EN-US/EDUCATION-GUIDE.HTML](https://explore.zoom.us/docs/en-us/education-guide.html)**

**A PARENT & STUDENT'S GUIDE TO USING ZOOM**

**[HTTPS://EXPLORE.ZOOM.US/DOCS/EN-US/PARENT-STUDENT GUIDE.HTML](https://explore.zoom.us/docs/en-us/parent-student-guide.html)**

**Educator's  
Guide**

**Provided by Zoom**

**Step by Step Instructions**

**Tips and Resources**

**Information on virtual Classroom**

**Templates for parents**

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**Parent &  
Student's Guide  
Using Zoom for  
learning**

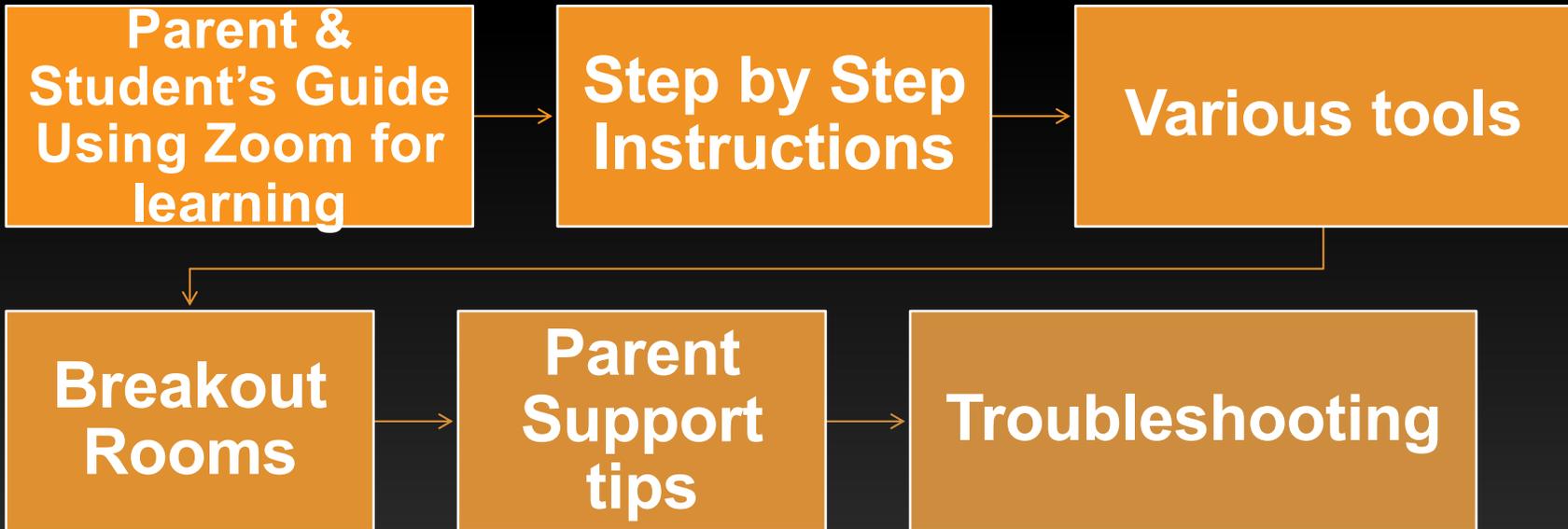
**Step by Step  
Instructions**

**Various tools**

**Breakout  
Rooms**

**Parent  
Support  
tips**

**Troubleshooting**



**THANK YOU  
FOR YOUR  
PARTICIPATION.**

**IT IS GREATLY  
APPRECIATED.**

## **Part 2**

**Implementing  
the FLI Program  
Using Zoom!  
January 27<sup>th</sup>**

**We  
Will End  
in  
Prayer**

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**REJOICE!**

**REJOICE!**

